

Technical Manager

Phantom Committee - Union of Students

Role details

Time Commitment: Varying throughout the year with an average of 5 hours a week

Responsible to: Vice President (Community) and Head of Radio and Phantom Radio members

Ideal personal qualities

- Great organizational skills
- Driven and motivated
- Good communication skills
- Able to balance multiple projects at once
- Able to work well as part of a team

Duties and responsibilities

- Ensure that all equipment is working appropriately and is set up in the studio and for external broadcasts
- Ensure that any faults are relayed back to the Head of Radio and talk regularly with the programme manager for equipment updates
- Monitor the Phantom Media website for usage & content related to the radios output and relay this information at committee meetings
- Work with the programme manager to train new members
- To ensure that all podcasts and interviews are uploaded onto the Phantom Media website
- Work with the Head of Radio to ensure that the Radio Station has the best reputation and runs in a professional manner
- Ensure the Studio is kept tidy for everyone
- Look into new ways to update the studio, work on equipment proposals with the head of radio

Opportunities

- A unique opportunity to deliver the tech support needed for Phantom Radio
- Gain skills in tech support for radio

Benefits

- Gain a wide range of practical skills that will make you more employable
- Practical experience of being part of a team
- Relevant training/on-going personal development
- Qualify towards the Futures Award
- Gain experience in community work

Beneficial previous experience

- Experience in radio technology
- Experience of working in a team
- Organization skills

Training and support

- You will have access to a range of training with the Union and can request external training and trips to networking events